



Holy Trinity Catholic School

24 London Road, Chipping Norton, OX7 5AX
Tel: 01608 643487 www.holy-trinity.oxon.sch.uk

JOB DESCRIPTION/PERSON SPECIFIC

Job Title	Cleaner
Reporting to	School Business Manager
Working Hours	Mon-Fri 2 hours per day after school, 52 weeks per year
Salary Scale	Grade 5 Scale Point 12 (£14.82 per hour)

Main Objectives

The ideal candidate should have a strong work ethic, attention to detail, and a commitment to maintaining a clean and organised environment.

Responsibilities/Duties

General Duties

- Perform cleaning tasks such as sweeping, mopping, vacuuming, and dusting.
- Clean and sanitise restrooms and kitchen areas.
- Empty rubbish receptacles and replace bin bags.
- Report any maintenance or repair issues to the appropriate person.
- Follow safety procedures and guidelines to ensure a safe working environment.
- Assist with special cleaning projects as required.

Qualifications

- Previous cleaning experience is a plus but not required.
- Ability to work independently and as part of a team.
- Strong attention to detail and a commitment to quality work.
- Good communication skills.
- Physical stamina to perform cleaning tasks.
- Knowledge of safe handling and use of cleaning chemicals and equipment.